



GUILDFORD
BOROUGH

James Whiteman
Managing Director

www.guildford.gov.uk

Contact Officer:

Sophie Butcher Committee Officer
Tel no: 01483 444056

2 February 2018

Dear Councillor

Your attendance is requested at a meeting of the **LICENSING SUB COMMITTEE** to be held in the Council Chamber, Millmead House, Millmead, Guildford, Surrey GU2 4BB on **MONDAY 12 FEBRUARY 2018 at 10.00 am.**

Yours faithfully

James Whiteman
Managing Director

MEMBERS OF THE LICENSING SUB COMMITTEE

Councillor Mike Hurdle (Chairman)
Councillor Mike Parsons
Councillor David Quelch

QUORUM 3



Guildford Borough Council
Millmead House, Millmead, Guildford, Surrey GU2 4BB

THE COUNCIL'S STRATEGIC FRAMEWORK

Vision – for the borough

For Guildford to be a town and rural borough that is the most desirable place to live, work and visit in South East England. A centre for education, healthcare, innovative cutting-edge businesses, high quality retail and wellbeing. A county town set in a vibrant rural environment, which balances the needs of urban and rural communities alike. Known for our outstanding urban planning and design, and with infrastructure that will properly cope with our needs.

Five fundamental themes that support the achievement of our vision:

- **Our Borough** - ensuring that proportional and managed growth for future generations meets our community and economic needs
- **Our Economy** - improving prosperity for all by enabling a dynamic, productive and sustainable economy that provides jobs and homes for local people
- **Our Infrastructure** - working with partners to deliver the massive improvements needed in the next 20 years, including tackling congestion issues
- **Our Environment** - improving sustainability and protecting our countryside, balancing this with the needs of the rural and wider economy
- **Our Society** - believing that every person matters and concentrating on the needs of the less advantaged

Your Council – working to ensure a sustainable financial future to deliver improved and innovative services

Values for our residents

- We will strive to be the best Council.
- We will deliver quality and value for money services.
- We will help the vulnerable members of our community.
- We will be open and accountable.
- We will deliver improvements and enable change across the borough.

Mission – for the Council

A forward looking, efficiently run Council, working in partnership with others and providing first class services that give our society value for money, now and for the future.

A G E N D A

ITEM NO.

1 LOCAL CODE OF CONDUCT - DISCLOSABLE PECUNIARY INTERESTS

In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and that they must also withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, you must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

2 APPLICATION FOR A NEW PREMISES LICENCE FOR THE SALE OF ALCOHOL AT JACOBS WELL POST OFFICE (Pages 1 - 78)

**Please contact us to request this document in an
alternative format**

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LICENSING SUB-COMMITTEE**12 February 2018**

Application Type:	Application for a New Premises Licence	
Ward:	Worplesdon	Ward Councillors: Cllr David Elms Cllr Bob McShee Cllr Iseult Roche
Applicant:	Mr Leelaratnam Barathy	
Premises:	32 Stringers Avenue, Jacobs Well, Guildford	
Proposal:	<p>The premise is a Post Office and general store, selling a range of food, drink and other goods. A small Hairdressing Salon is located at the rear of the building currently accessed via both the front and rear of the shop.</p> <p>The application is for a Premises Licence, allowing the sale of alcohol for consumption off the premises, between the hours of 07:00 and 20:00 Monday to Friday, 08:00 and 20:00 Saturday and between 08:00 and 16:00 on Sunday.</p> <p>Alcohol sales would commence once a refit of the Post Office has been completed.</p>	

1. SITE LOCATION

- 1.1 The premise is situated on the ground floor of 32 Stringers Avenue, Jacobs Well, Guildford, with a mixture of commercial and residential properties within the immediate vicinity.

A site location map is attached at **Appendix 1**.

2. APPLICATION

- 2.1 The application form, a copy of which is attached as **Appendix 2**, gives the following information in relation to the proposed hours:

Licensable activities:

- The sale of alcohol

Proposed hours:

The table below shows the proposed licensable activities and hours

Activities	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Sale of alcohol							
For consumption off the premises	07:00 – 20:00	07:00 – 20:00	07:00 – 20:00	07:00 – 20:00	07:00 – 20:00	08:00 – 20:00	08:00 – 16:00
Times premises are open to public							
	07:00 – 20:00	07:00 – 20:00	07:00 – 20:00	07:00 – 20:00	07:00 – 20:00	08:00 – 20:00	08:00 – 16:00

2.2 Promotion of the four licensing objectives

The applicant has submitted a number of proposals and steps that they intend to take, in order to promote the four licensing objectives.

The steps proposed are detailed in section M of the application.

If the licence is granted, then the proposals will be converted into relevant conditions attached to the licence.

3. CONSULTATION

The application was in consultation from 22 December 2017 to 18 January 2018.
The application was advertised in accordance with regulations.

Responsible Authorities.

There have been no representations/objections received from any of the Responsible Authorities.

Representations from other persons

We have received 1 (One) representation from a resident supporting the application.

23 (Twenty-Three) representations have been received primarily on the grounds of the prevention of crime and disorder and public nuisance.

The representations refer to the potential for noise, litter and light nuisance generated by customers and deliveries to and from the premises.

Representations also refer to the belief that the sale of alcohol will lead to an increase in crime and disorder and that the sale of alcohol and improved lighting will encourage people to congregate outside in the street and grass area.

The premise has operated for a number of years as a Post Office and store with the provision of a hair salon at the rear.

A number of matters have been raised which are outside the remit of the Sub-Committee. These include the safety of the public on the highway from motor vehicles, the provision of and issues relating to parking and the need for another outlet selling alcohol in the local area.

Copies of the representations are attached as **Appendix 3**.

4. LICENSING POLICY

The following sections of the Council's Licensing Policy are relevant:

- Section 4: (Fundamental Principles)
- Section 11: 11.1 – 11.8 (Licensing Hours)
- Section 12: 12.2.1 – 12.2.14 (Crime and Disorder)
- Section 12: 12.4.1 – 12.4.6 (Public Nuisance)
- Section 13: Licence Conditions

5. **NATIONAL GUIDANCE**

The following sections of the Guidance issued by the Secretary of State under Section 182 of the Licensing Act 2003 are relevant:

Paragraphs 2.1 – 2.6 – Crime and Disorder

Paragraphs 2.15 – 2.21 – Public Nuisance

Paragraphs 9.31 – 9.41 – Hearings

Paragraphs 9.42 – 9.44 – Determining actions that are appropriate for the promotion of the licensing objectives

Paragraphs 10.1 to 10.66 – Conditions attached to premises licences.

6. **MANDATORY CONDITIONS**

If granted, the following mandatory conditions will be attached to the licence.

A: Sales of alcohol

1. No supply of alcohol may be made under the premises licence –
 - a. at a time when there is no designated premises supervisor in respect of the premises licence, or
 - b. at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Mandatory Licensing Conditions (Off Sales)

1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
2. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - a. a holographic mark, or
 - b. an ultraviolet feature.

B: Permitted price for alcohol

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price, which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1—
 - a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979⁽¹⁾;
 - b) “permitted price” is the price found by applying the formula—

$$P = D + (D \times V)$$

where —

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence—
- (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol, which take place before the expiry of the period of 14 days beginning on the second day.

7. CONCLUSION:

1. The Sub-Committee must consider the application for the grant of a premises licence on its merits.
2. Subject to paragraph (3) below, Section 18(2) of the Licensing Act 2003 provides that the Sub-Committee must grant the application subject to the mandatory conditions and such conditions as are consistent with the operating schedule.
3. Having regard to the relevant representations received, the Sub-Committee must take such steps (if any) as it considers appropriate for the promotion of the licensing objectives.

The steps are:

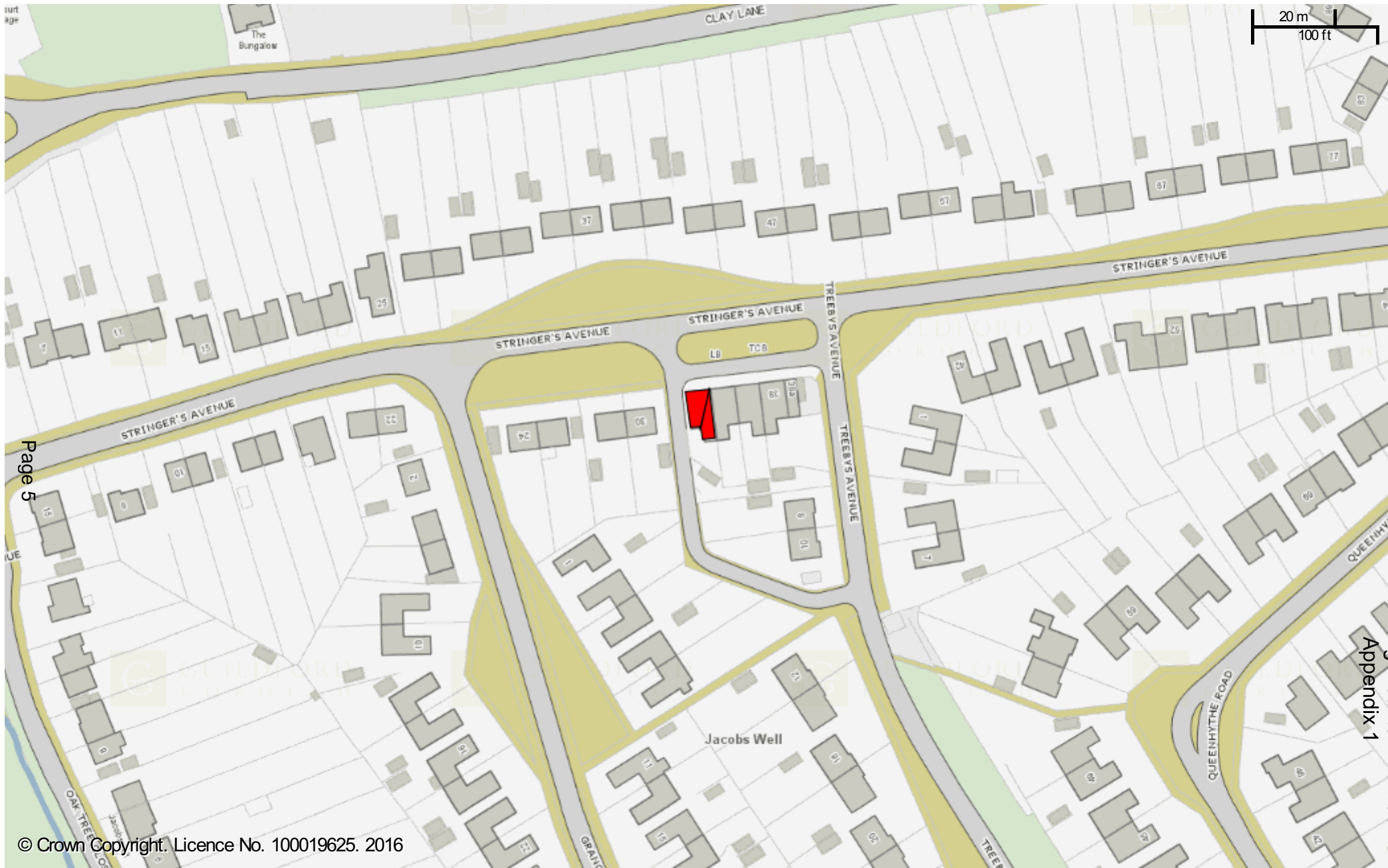
- To impose modified or additional conditions on the licence. Any additional or altered conditions must be appropriate for the promotion of the licensing objectives, proportionate and should address the matters raised in the representations.
- To exclude any of the licensable activities from the scope of the licence.
- To refuse to specify a person as the premises supervisor.
- To reject the application.

Originator:

Mark Adams, Licensing Officer

Tel: (01483) 444368

E-Mail: mark.adams@guildford.gov.uk



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**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
Post town		Postcode	

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£

Part 2 - Applicant details

Please state whether you are applying for a premises licence as appropriate Please tick as appropriate

- | | |
|--|--|
| a) an individual or individuals * | <input type="checkbox"/> please complete section (A) |
| b) a person other than an individual * | |
| i as a limited company/limited liability partnership | <input type="checkbox"/> please complete section (B) |
| ii as a partnership (other than limited liability) | <input type="checkbox"/> please complete section (B) |
| iii as an unincorporated association or | <input type="checkbox"/> please complete section (B) |

- | | |
|---|--|
| iv other (for example a statutory corporation) | <input type="checkbox"/> please complete section (B) |
| c) a recognised club | <input type="checkbox"/> please complete section (B) |
| d) a charity | <input type="checkbox"/> please complete section (B) |
| e) the proprietor of an educational establishment | <input type="checkbox"/> please complete section (B) |
| f) a health service body | <input type="checkbox"/> please complete section (B) |
| g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales | <input type="checkbox"/> please complete section (B) |
| ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England | <input type="checkbox"/> please complete section (B) |
| h) the chief officer of police of a police force in England and Wales | <input type="checkbox"/> please complete section (B) |

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☐

I am making the application pursuant to a

statutory function or	<input type="checkbox"/>
a function discharged by virtue of Her Majesty's prerogative	<input type="checkbox"/>

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over <input type="checkbox"/> Please tick yes			
Nationality					
Current residential address if different from premises address					
Post town					
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth			I am 18 years old or over <input type="checkbox"/> Please tick yes		
Nationality					
Current postal address if different from premises address					
Post town					
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)

E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD		MM		YYYY			
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

If you wish the licence to be valid only for a limited period,
when do you want it to end?

DD		MM		YYYY			
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please give a general description of the premises (please read guidance note 1)

If 5,000 or more people are expected to attend the premises at
any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that
apply

- | | |
|--|--------------------------|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H) | <input type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box I)

☐

Supply of alcohol (if ticking yes, fill in box J)

☐

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)			
Mon						
Tue						
			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)			
Wed						
Thur						
			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			
Fri						
Sat						
Sun						

B

Films Standard days and timings (please read guidance note 7)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)			
Mon						
Tue			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)			
Wed			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			
Thur						
Fri						
Sat						
Sun						

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			
Thur			
Fri			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)			
Mon						
Tue			<u>Please give further details here</u> (please read guidance note 4)			
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)			
Thur			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)			
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			
Sat			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			
Sun			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			

E

Live music Standard days and timings (please read guidance note 7)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors <input type="checkbox"/>
					Outdoors <input type="checkbox"/>
Day	Start	Finish			Both <input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish				
Mon			<u>Please give further details here</u> (please read guidance note 4)			
Tue						
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)			
Thur						
Fri			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			
Sat						
Sun						

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)			
Mon						
Tue			<u>Please give further details here</u> (please read guidance note 4)			
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)			
Thur			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)			
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			
Sat			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			
Sun			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			<u>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon					
Tue					
Wed					
Thur			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name
Date of birth
Address

Postcode	
Personal licence number (if known)	
Issuing licensing authority (if known)	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			
			Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)

Fri			
Sat			
Sun			

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

b) The prevention of crime and disorder

c) Public safety

d) The prevention of public nuisance

e) The protection of children from harm

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. ☐
- I have enclosed the plan of the premises. ☐
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☐
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. ☐
- I understand that I must now advertise my application. ☐
- I understand that if I do not comply with the above requirements my application will be rejected. ☐
- ☐ [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15). ☐


IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE


**KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE
EMPLOYEE IS DISQUALIFIED.**

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none">• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	
Date	
Capacity	

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500,

- and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
- any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
 10. Please list here steps you will take to promote all four licensing objectives together.
 11. The application form must be signed.
 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
 13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.

14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.

- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.



Licensing Act 2003

Premises Supervisor consent form



GUILDFORD
BOROUGH

Consent of individual to being specified as premises supervisor

I Dharshini Barathy
[full name of prospective premises supervisor]

of

[REDACTED]
[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

Premises license to supply alcohol for consumption off the premises
[type of application]

by

Leelaratnam and Dharshini Barathy
[name of applicant]

relating to a premises licence

[number of existing licence, if any]

for

Jacobs Well Post Office
32 Stringers Avenue
Guildford
Surrey
GU4 7NW
[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

Leelaratnam and Dharshini Barathy

[name of applicant]

concerning the supply of alcohol at

Jacobs Well Post Office
32 Stringers Avenue
Guildford
Surrey
GU4 7NW

[name and address of premises to which application relates]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

GUPA1745

[insert personal licence number, if any]

Personal licence issuing authority

Guildford

[insert name and address and telephone number of personal licence issuing authority, if any]

Signed



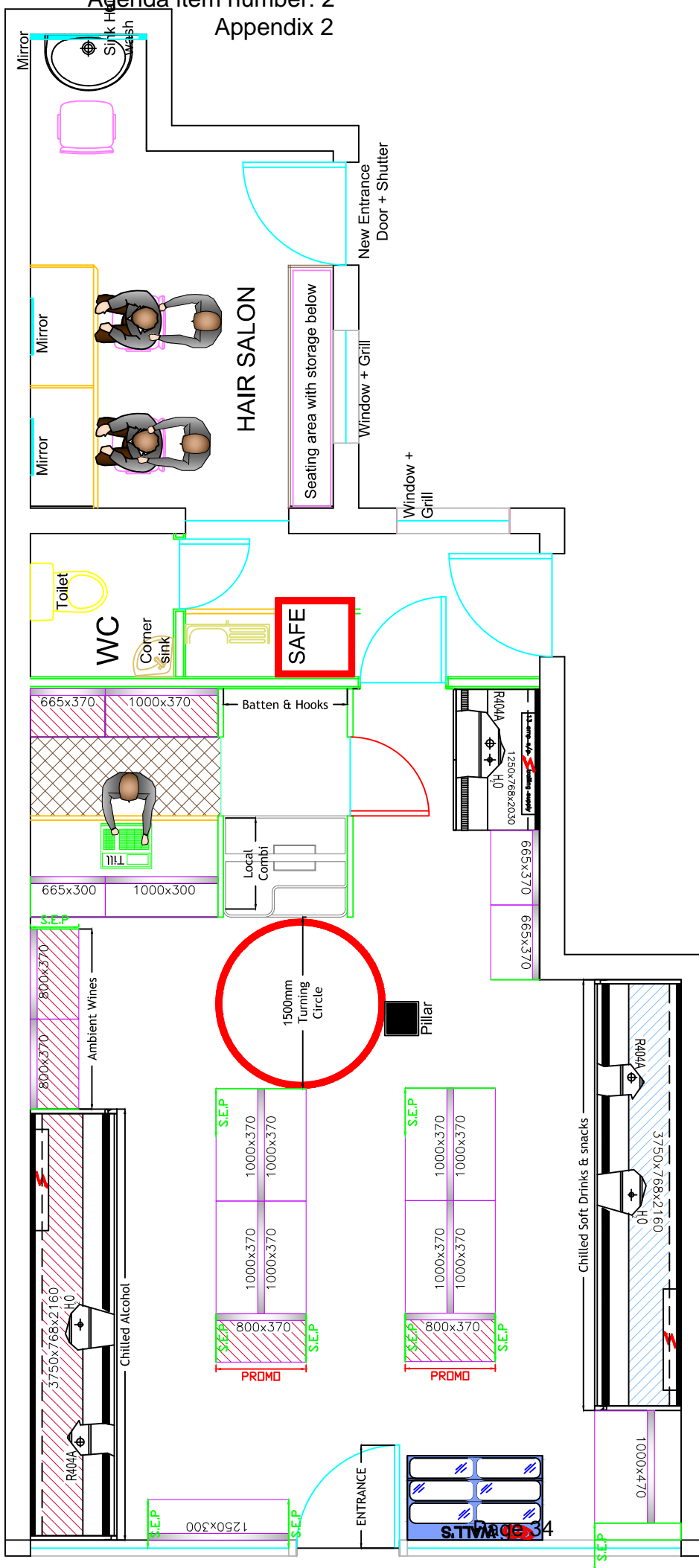
Name (please print)

DHARSHINI BARATHY

Date

21/12/2017.

Agenda item number: 2
Appendix 2



LINK SHOPFITTING

UNIT 4 Clipper Park Estate,
Thurrock Park Way
Tilbury, Essex RM18 7HG
Tel: 020 85912110
FAX: 020 8594 0737 /MOBILE: 07818 231 355

Client: Mr Barathy

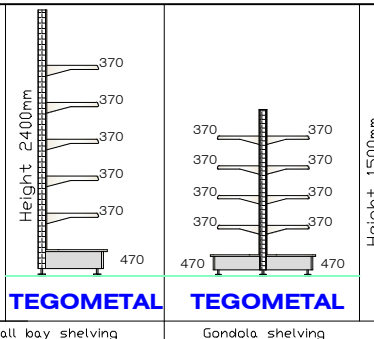
Address:
Surrey Advertiser
32 Stringers Avenue
Guilford
Surrey
GU4 7NW

Date: 8th November 2017

Reference: 10th October 17

Scale 1:50 @ A4

Revision: 01



LEGENDS

- FRUITS AND VEG
- SOFT DRINKS AND DAIRY FRIDGE
- GROCERIES SHELF
- CORNER BOXING
- REMOVED SECTIONS
- EXISTING
- PROMOTION SHELF
- ALCOHOL
- FREEZER

ALL DIMENSIONS MUST BE VERIFIED ON SITE PRIOR TO ANY WORKS TAKING PLACE. THIS DRAWING REMAINS THE PROPERTY OF LINK SHOPFITTING AND MAY NOT BE REPRODUCED IN ANY WAY WITHOUT PRIOR CONSENT

DRAWING BY:
Daniel Voyez

From: Ian
To: [REDACTED]
[REDACTED] for new Premises Licence - Jacobs Well Post Office
Date: 01 January 2018 16:37:07

PLANNING APPLICATION FOR NEW PREMISES LICENCE:

Jacobs Well Post Office, 32 Stringers Avenue, Jacobs Well, Guildford, GU4 7NW

I wish to object to the above Planning Application for the following reasons:-

1. This is a quiet residential area, and the availability of alcohol, even on the basis of consumption off the premises, is likely to increase the risk of public disturbance. There is a seat on the grass area outside the shops which will be a temptation to sit and drink, especially during the evening. This is a potential public nuisance.
2. There is no street lighting, and residents have regularly confirmed that they wish it to stay this way. Security will therefore be a risk due to the greater temptation to break in, with a consequent increase in the likelihood of crime. I realise that there will always need to be security for a Post Office, but most money will be kept in a safe which is not easily accessible for opportunistic theft. There is mention in the application to install internal and external lighting, but this will be intrusive for local residents and extremely detrimental to the nature of the area.
3. The proposal is to more than double the opening hours of the shop. The application shows that the shop will be open from 7.00am to 8.00pm daily, including Sundays. The hours for selling alcohol are shown to be slightly less. This will put great strain on the local infrastructure, and vastly increase the risk to public safety. There is only very limited parking outside the shop. In the evening, when residents return home, parking will be a major problem, and could lead to conflict. The proposed opening hours will also be very anti-social for local residents. Other than allowing opening on Saturday afternoons, the hours and days should not be increased from the present 9.00am to 5.30pm. The shop is currently closed on Sundays, and this should remain.
4. There is reference in the application to limiting noise and disturbance by restricting deliveries and refuse collections to working hours. With the proposed increase in working hours this could still be a major disturbance for local residents.
5. I must also object to the short period effectively allowed for objections. The notice outside the shop was only displayed in a crowded upper corner of the front window, and was not easily seen. It was only by chance that someone spotted it. To be a valid notice it should have been displayed in a prominent position. It was also put on display shortly before the Christmas holidays, so the statutory period for objections should be increased to allow for this.

IAN CRAIGIE

Click [here](#) to report this email as spam.

From: [REDACTED]
To: [Licensing Unit](#)
Subject: Planning Application for New Premises Licence - Jacobs Well Post Office
Date: 01 January 2018 17:08:08

PLANNING APPLICATION FOR NEW PREMISES LICENCE:

Jacobs Well Post Office, 32 Stringers Avenue, Jacobs Well, Guildford, GU4 7NW

I wish to object to the above Planning Application for the following reasons:-

1. This is a quiet residential area, and the availability of alcohol, even on the basis of consumption off the premises, is likely to increase the risk of public disturbance. There is a seat on the grass area outside the shops which will be a temptation to sit and drink, especially during the evening. This is a potential public nuisance.
2. There is no street lighting, and residents have regularly confirmed that they wish it to stay this way. Security will therefore be a risk due to the greater temptation to break in, with a consequent increase in the likelihood of crime. I realise that there will always need to be security for a Post Office, but most money will be kept in a safe which is not easily accessible for opportunistic theft. There is mention in the application to install internal and external lighting, but this will be intrusive for local residents and extremely detrimental to the nature of the area.
3. The proposal is to more than double the opening hours of the shop. The application shows that the shop will be open from 7.00am to 8.00pm daily, including Sundays. The hours for selling alcohol are shown to be slightly less. This will put great strain on the local infrastructure, and vastly increase the risk to public safety. There is only very limited parking outside the shop. In the evening, when residents return home, parking will be a major problem, and could lead to conflict. The proposed opening hours will also be very anti-social for local residents. Other than allowing opening on Saturday afternoons, the hours and days should not be increased from the present 9.00am to 5.30pm. The shop is currently closed on Sundays, and this should remain.
4. There is reference in the application to limiting noise and disturbance by restricting deliveries and refuse collections to working hours. With the proposed increase in working hours this could still be a major disturbance for local residents.
5. I must also object to the short period effectively allowed for objections. The notice outside the shop was only displayed in a crowded upper corner of the front window, and was not easily seen. It was only by chance that someone spotted it. To be a valid notice it should have been displayed in a prominent position. It was also put on display shortly before the Christmas holidays, so the statutory period for objections should be increased to allow for this.

DIANA CRAIGIE (Mrs)
[REDACTED]

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Agenda item number: 2
Appendix 3

From: [REDACTED]
To: [Licensing Unit](#)
Subject: Alcohol application Jacobs Well Post Office 32 Stringers Avenue
Date: 16 January 2018 11:53:31

We wish to register our objection to the granting of an alcohol license at the above premises on the following grounds

* There are already several outlets in the area offering these services and we do not believe another is required. Within close proximity there are 2 major supermarkets, dedicated wine shop and several small newsagents selling alcohol until late. Guildford town is a short distance and offers further numerous varied outlets to purchase alcohol for consumption off the premises.

*The proposed opening hours are unreasonable in view of location, at the moment Saturday pm and Sunday are the only days that there are not parking issues due to inconsiderate parking by visitors to the few business that operate in the small parade of shops.

*The applicants state deliveries will be limited to working hours but surely that is 7 days per week in the main 0700 hours to 2000 hours.

*Jacobs Well, through the choice of residents, does not have street lighting and we believe any additional lighting to exterior of shop will be intrusive to nearby properties. The additional lighting will be no value to the remainder of unlit roads.

*Stringers Avenue is not located on a through route and therefore if granted will bring further traffic into the area, much of which will be outside the normal business hours of the four other businesses that operate from there. Outside of their hours it is a quiet residential road particularly evenings, Saturday after 12.30pm and all day Sunday.

*Jacobs Well is a small quiet residential area with a high proportion of elderly residents, many who live on their own. There are also increasingly many young families with young children choosing to live there as it has also had a reputation of a safe place to live.

*We believe if a license is granted and the shop is open longer hours it will be a magnet as a meeting point for groups to gather, this can be seen in other areas within Guildford when travelling around. These are well lit areas unlike Stringers Avenue.

Christine & David Etheridge

[REDACTED]

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From: [REDACTED]
To: [Licensing Unit](#)
Subject: Fwd: Premise licence change query [UNC]
Date: 02 January 2018 16:03:31

Dear sirs

Please see my original email detailed below.

I wish to formally object to the change of premise licence for what is currently the Post Office, 32 Stringers Avenue, Jacobs Well for all the reasons as detailed.

This is a quiet residential area with no street lights and many elderly and vulnerable residents. I and others feel that this change of premise licence will encourage teenagers and others to loiter outside drink on the bench that is situated on the grass verge directly outside the post office and hassle passers by to purchase drink for them. The village is extremely quiet traffic wise and this will only encourage more traffic. The fact that the village is dark this will also increase the risk of crime with strangers coming into the village that they would not do on a regular basis. The village does not need an off licence we have many other sources within a short distance to purchase alcohol.

My main concern is for my elderly neighbours who most definately would not feel safe in their homes any longer due to the above and below points.

I wish for you to register this as a formal objection to the change of premise licence. Please can you confirm back by email that this has been logged

Regards

Evelyn Francis

Sent from my iPhone

Begin forwarded message:

From: Licensing Unit <Licensing@guildford.gov.uk>
Date: 2 January 2018 at 15:38:45 GMT
To: "[REDACTED]"
Subject: RE:Premise licence change query [UNC]

Good afternoon

Thank you for your email

Please address the objection to the below email address:

licensing@guildford.gov.uk

-----Original Message-----

Agenda item number: 2

Appendix 3

From: evelyn francis [REDACTED]
Sent: 31 December 2017 17:28
To: Customer Services
Subject: Premise licence change query

Hi

Can someone please advise as a matter of urgency how to object to a premise licence change at 32 stringers Avenue, Jacobs Well. Guildford? We have been informed by a note stuck on the post office window that they want to turn it into an off licence with extended opening evening hours.

Jacobs Well is a mainly elderly village. We have no street lights and we have absolutely no need for an off licence. People feel vulnerable enough here without the need for additional traffic and people loitering about In the dark. Young people hanging around there is a bench opposite the shops this will just encourage people to hang around. There is the potential to increase crime in the area and to be a public nuisance.

We need to protect the children and the elderly here In the village and not invite additional traffic, youths and on street drinking

I amongst others wish to formerly oppose this licence change and there is nowhere on the site that explains how to do this.

I await your urgent response as the closing date is 18th January!

Many thanks

Evelyn Francis
Jacobs well resident

Sent from my iPhone

Guildford Borough Council UNCLASSIFIED INTERNAL

Guildford Borough Council UNCLASSIFIED EXTERNAL

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The contents of this email may not reflect Guildford Borough Council policy.
We store and monitor all emails and attachments sent and received by
Guildford Borough Council employees in our Cryoserver system for up to 2
years to prevent misuse of the Council's networks.

This message has been scanned for malware by Websense. www.websense.com

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From: [REDACTED]
To: [Licensing Unit](#)
Subject: Post Office 32 Stringers Ave, Jacobs Well
Date: 02 January 2018 13:40:13

Dear Sirs,

Leelaratnam Barathy

My business is at [REDACTED] next door and my home is [REDACTED] so I object twice one for my business and one for my home.

I am writing to register my objection to the application for a premises licence by Leelaratnam Barathy, 32 Stringers Ave, Jacobs Well, Guildford, GU4 7NW. The basis for this opposition is that granting a licence for these premises will not promote the licensing objectives, particularly the prevention of crime, disorder and antisocial behaviour.

The application proposes that alcohol will be sold for consumption off the premises between 7:00am and 8:00pm, Mon – Friday, 8:00am – 8:00pm Saturday and 8:00am – 4:00pm on Sunday. Granting a licence would provide a further source of alcohol within an area already so heavily populated with licensed premises that crime, disorder and public nuisance have already reached problem levels for the local police.

Residents in this area do not want the extension of hours or the permission to sell alcohol. We have campaigned longer enough not to have street lighting which has proved to reduce crime, If they put up external lighting this will also increase the risk of crime in the area.

Police statistics show that the crime rate in our village is very low and a great deal of this is because we don't have street lighting making it a low crime area as its too dark. Also by bringing in more traffic will be a fire risk. We have had to ask the Post Office every week to get cars moved as they block access to emergency vehicle gaining access to my premises.

I would also urge the Committee to consider the findings of the Health Impact Assessment, in which evidence of the negative effects of the flexible licensing hours was put forward by local residents, the document presented to the Licensing Strategy Group by the North Laine Community Association, and the draft Statement of Licensing Policy, September 2010.

In view of the above, I would urge the Licensing Authority to refuse the application.

Yours faithfully,

Yours Sincerely

Matt Gaskin
[REDACTED]
[REDACTED]



 consider the environment before printing the email. Thank you.

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VAT Number: GB689116009

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Agenda item number: 2
Appendix 3

From: [REDACTED]
To: [Licensing Unit](#)
Subject: Post office Jacobs Well
Date: 31 December 2017 20:38:47

Dear who ever

[REDACTED]. I strongly object to the license as this will mean my own business that has been here for twenty one years will be at greater risk of break ins and damage. I also live at [REDACTED] so object twice once for my business and once for my home. Parking will be a nightmare and it will bring extra traffic and people into the village at night time .

Many Thanks
Matt Gaskin

[REDACTED]

Yours Sincerely

Matt Gaskin
Managing Director

[REDACTED]



Tel: [REDACTED]

Email: [REDACTED]



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Registered number: 3225642. Registered office: 34 Stringers Avenue, Jacobs Well, Guildford, Surrey, GU4 7NW
VAT Number: GB689116009

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Agenda item number: 2
Appendix 3

From: [REDACTED]
To: [Licensing Unit](#)
Subject: New Premises License 32 Stringers Avenue Guildford GU4 7NW
Date: 17 January 2018 12:49:48

Ref: New Premises License for 32 Stringers Avenue, Guildford GU4 7NW. Applicants: Leelaratnam and Dharshini Barathy.

I object to the above application for the following reasons:

1. Public Safety.

The village of Jacobs Well has no street lighting. The proposed opening hours in the application are 07:00-20:00 every day including Sundays (with supply of alcohol slightly restricted at the weekend within those hours). It would therefore present an increased risk to the general public to encourage road traffic during the hours of darkness in what is currently a very quiet residential area. None of the other businesses in the mini parade of shops have anything similar to these hours of operation.

2. Crime and Disorder.

The fact there is no street lighting and no neighbouring businesses with similarly extended hours makes it a rather soft target for crime during the hours of darkness and during the long periods of time when there is little to no street activity nearby. It is not on a main road and not an obvious route for the police to keep an eye on.

Given the relative seclusion of the site, quietness, adjacent alleyway, and lack of passers-by/surveillance/activity in the area, it would easily attract antisocial behaviour fuelled by the availability of alcohol. There is also a small wooded area nearby in Treebys Avenue that could become a focus for antisocial behaviour. I have noticed from piles of alcohol/smoking-related litter that such things already happen in the small wooded areas at the junction of Jacobs Well Road and Woking Road, even without an alcohol supply nearby. It would not be a good idea to risk encouraging it within the residential area.

3. Public Nuisance.

The application shows opening hours in the evening and on Sunday, neither of which respect the existing post office hours or indeed any existing pattern of business or social activity in the immediate vicinity. This will result in increased road traffic, noise, light, litter, parking, and possibly vandalism issues in a residential area at periods of time when this hasn't been experienced before.

I'm not sure whether it's relevant to the licensing application but the proposed shop floor diagram seems incomplete. For example there appear to be shelving areas with no colour-coded legend, and it's not clear whether the "promotion" shelves are for alcohol or otherwise. At present it's quite difficult to see how the alcohol sales fit in with the post office operation, as it looks more a standalone off-licence than the community post office it's presumably still meant to be!

I would be grateful if you could acknowledge receipt of this objection.

Kind Regards,
Paul Gerrard
[REDACTED]

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From: [REDACTED]
Subject: FW:Premises Licence (Post Office at 32 Stringers Avenue, GU4 7NW) [UNC]
Date: 11 January 2018 14:01:18
Attachments: [image001.jpg](#)

From: Sandra Gooch [REDACTED]
Sent: 11 January 2018 13:56
To: Licensing Unit
Subject: Premises Licence (Post Office at 32 Stringers Avenue, GU4 7NW)

Dear Sir/Madam

We wish to list our objections to the Premises Licence at the Post Office at 32 Stringers Avenue, GU4 7NW

1. Prevention of Crime and Disorder

Very strong objections to the long opening hours especially to 8pm and Sunday trading. This could bring anti-social behaviour into the village that currently enjoys an extremely low crime rate and no through traffic once the current shops stop trading at 6pm. The licence is totally unnecessary as there are plenty of outlets that already sell alcohol within a few minutes drive from this address (Sainsburys, Petrol stations and office licence at Burpham shops). This licence could also encourage the littering of abandoned cans and bottles around the village along with some elderly residents feeling quite vulnerable. We also understand that the Barathy wish to put up external lighting which we as residents that live opposite this shop vehemently oppose to. We the residents have long campaigned not to have street lighting or any other form of lighting within the village as we find it obtrusive especially at night. It is also a well known fact that less crime happens in dark areas.

2. The Prevention of Public Nuisance

Cars parking all over the place churning up the grass verges and parking across driveways which already occur endlessly during the day so we certainly do not want this happening even more. After the current closing time of 6pm residents around the shops welcome the peace and quiet from people and especially cars and can once again enjoy easy parking and access to their own homes again. No through traffic after 6pm leaves the residents and especially the elderly and children less vulnerable from being hit by these additional vehicles.

Yours faithfully
Mrs P Gooch and Miss S Gooch



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From: [REDACTED]
To: [Licensing Unit](#)
Subject: Post Office 32 Stringers Avenue
Date: 01 January 2018 19:20:08

Good evening,

I am writing with regard to the changes in use of the post office in Jacobs Well , I have concerns that the extended opening hours and sale of alcohol will increase the traffic on Stringers Avenue creating safety issues for the children that can presently play and cross the roads easily with only very light traffic in the village.

The sale of alcohol will increase the volume of young adults coming to the village that are non-resident here, increasing litter , noise and unwanted behaviours in a quiet neighbourhood.

I believe the opening hours should not extend past 5.30pm at the latest .

Regards

Judy Hayes

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From: oldhiggers
To: [Licensing Unit](#)
Subject: Objection: Post Office - 32 Stringers, Jacobs Well.
Date: 18 January 2018 16:21:47

Dear Sir/Madam, I wish to formally object to the new owners, of the Post Office in Jacobs Well (32 Stringers Ave), being granted a licence to sell alcohol on the premises. I object on several points, the main 4 being:

Crime & Disorder- we are a quite village and are not used to non-villagers passing through as we are a residential area. We are mainly comprised of elderly, very young families or professional couples. The impact of having a late night opening off licence facility will draw in unwary attention to the residences- making them targets for burglary (especially as we have many alleys, wooded areas, and no street lights). Also due to the many secluded areas within the village and pathways/shortcuts residents would be at increased risk of mugging and drink related crimes. Outsiders would find our village the ideal environment to come into if wishing to get up to no good. It would also put the elderly at risk of mugging when collecting their pensions if there is alcohol being served in the same area.

Protecting Children from harm - such as anti-social behaviour (children use Post Office to buy sweets & cards, "penny toys"), also they are not used to strangers/through traffic in village as we are a quiet and close knit community. The off licence would encourage "non-villagers" into the area and expose children to "stranger danger". They may also be exposed to younger people coming into village loitering, using bad language, and consuming alcohol in the many open areas frequented by local children.

Public Safety - this would be an issue of concern due to non-residents driving through village and being unused to the high number of pedestrian traffic dog walkers, joggers & children playing. Also the additional cars / customers would add danger in themselves with road size and parking at a premium- sometimes it would be hard to spot those on foot safely. Again alcohol induces, encourages and incites un-safe public behaviour. Rural/ out of the way post offices especially those that are licenced are more at risk of robbery and theft and physical assaults taking place. (I have personally had first hand experience of this previously elsewhere).

Public nuisance- is something we need to think of seriously as Jacobs Well is a very small community - we have adequate access to local convenience and alcohol shopping locally all within 5 - 10 minutes at Sainsbury, Aldi, the Burpham Parade, and local petrol station. We also get regular deliveries from 4 supermarkets to the area - therefore, why do we need additional sources of drink? We currently have no littering or graffiti- public nuisance is unknown to us. However the proposed licencing of the Post Office would encourage more noise, litter, unwanted additional nuisance parking, additional traffic, and more disturbance to residential neighbours. The extended opening hours would also cause issues locally with bright shop lights - causing light pollution (in an otherwise unlit village!!!), plus noise from late night customers (voices, cars etc) very much a nuisance in other areas which we do not want, as currently the Post Office shop is only open 9.00-5.30 and closed for lunch 1.00 -2.00 and half day Saturday - these extra hours would cause no end of disturbance. Selling alcohol would encourage those who have issues being sold alcohol in their own area would gravitate to our village where they are not known or recognised- and if under age "a token" older teenager who is of legal age will do the alcohol purchasing. Privacy and quiet is why residents chose to live in our village- it is unspoilt by vandals, hooligans,

underage drinking, loitering teenagers and antisocial behaviour, noise and traffic.

We do not require what the new owners wish to provide. They do not live in the village, have no intention of living in the village, nor did they discuss their plans with the villagers.

Since some of us have found out about the licencing plans they have told elderly vulnerable residents who are not computer savvy or have access to computers that they are NOT asking for a licence but just want to open a general store!!!.

They also put the required notification 11 foot above ground in the top right hand corner of their shop window- way above head & and eye height. It was only moved onto the door this last weekend.

An extension should be given for objections - but as I am sure you will state - they complied with the letter of the law (though certainly not the spirit). Regards JS Higgins, [REDACTED]

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Appendix 3

From: [REDACTED]
To: [Licensing Unit](#)
Subject: Objection to application for off licence in post office at 32 Stringers Avenue, Jacobs Well
Date: 14 January 2018 19:10:28

I wish to register my objection to the above licensing application on the following grounds:

Traffic concerns -

Delivery trucks will cause problems in the village where there is already significant congestion. Most of the properties in Stringers Avenue (where I live) have shared drives; as many adult offspring still live at home, most properties have more than one car which ends up parked in the street. Last Wednesday morning a delivery lorry bringing an item for me had to park in a road beyond Stringers Ave and bring the item to my house on a wheeled trolley, a distance of over 200 yards, as the lorry could not get down Stringers Ave due to the parked cars.

In addition, an off licence would result in increased customer traffic which would further exacerbate congestion and parking problems. We note that we already have much more through traffic - often speeding - than we used to, as cars use our road as a rat run to avoid the queue at the Woking Road end of Clay Lane, and we would not wish to have a further increase caused by customers coming to an off licence. The impact would not be restricted to Stringers Avenue as parking is very limited in this road so customers would park in other nearby roads.

Noise and behaviour issues - the extended evening and weekend opening hours proposed for the premises are completely out of keeping with the nature of Jacobs Well as a village. This is currently a quiet and peaceful haven into which an off licence would introduce a flow of non-resident and motorised customers which would adversely impact the existence of residents and their pets and children (vehicle emissions, engine noise, doors slamming etc). It is also likely that customers who purchase alcohol would end up consuming this around the village, where there is currently no nuisance behaviour. We would also expect to see an unwelcome increase in litter.

Kind regards

Lorna Ingham
[REDACTED]



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From: [REDACTED]
To: [Licensing Unit](#)
Cc: [REDACTED]
[REDACTED]
Date: 05 January 2018 10:49:27
Attachments: [Jacobs Well License Application.docx](#)

Dear Sir/Madam

This is with reference to the Licensing Authority Application from the new owners of Jacobs Well Post Office.

Please find attached letter which gives the reasons why we object to this application.

We note from an earlier email from the Chairman of the GBC Licensing Committee that Issues to traffic , parking and planning are not relevant. This would seem strange as one of the four areas that may be referred to when objecting is "The prevention of public nuisance". The increase in traffic volumes in a residential area and the subsequent parking problems quite clearly constitute a "public nuisance" and therefore must be relevant to the application.

Put quite simply, in 2008 an application was made for a hot food takeaway establishment in the same parade of buildings. This was rejected. Many of the same reasons for the rejection are applicable to the above referenced licensing application. Therefore, to be consistent, it would seem logical that this application is rejected on the same grounds. You will find our detailed objections in the attached letter.

Yours sincerely

Martin and Linda Jones
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

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Dear Sirs,

Post Office, 32 Stringers Avenue, Jacobs Well, Guildford, GU4 7NW

I am writing to register my objection to the application for a premises licence by The Post Office, 32 Stringers Avenue, as I live directly across from the Post Office.

The basis for this opposition is that granting a licence for these premises will not promote the licensing objectives, particularly, the prevention of crime and disorder, Public safety, and the prevention of public nuisance

The premises of 32 Stringers Avenue are situated within a **small quiet village** three miles from Guildford town centre. The village is enclosed by the following main arterial roads

- a) Clay Lane
- b) A320 Woking Road
- c) Jacobswell Road

On Clay Lane there is the Superstore Sainsbury's, LIDL and Burpham Parade containing Threshers and Londis **that are already equipped with Alcohol licences.**

On the A320 Woking Road has the petrol station 'On The Run' sells off licence as well as The Londis shop by the Red Rose restaurant again licensed premises.

Enabling the premises to sell alcohol would be totally detrimental to its aims and objectives.

The application proposes that alcohol will be sold for consumption off the premises on

Mondays to Fridays between 0700am and 20.00

Saturday from 08:00 to 20:00

Sunday from 08:00 to 16:00. The current hours are 09:00 to 17:30 Monday to Friday and Saturday 09:00 to 12:00

No Sunday Opening.

This is an increase of 38 trading hours. Is this proportionate or necessary?

Sunday is the only relief from daily traffic the village gets.

Granting a licence would provide a further source of alcohol within an area already so heavily populated with licensed premises that crime, disorder and public nuisance have already reached problem levels for the local police (in relation to those premises previously mentioned).

The majority population in this village are retired and elderly who tend not to venture out after dark, others are more likely to drive the short distance to major retailers rather than pay higher prices in 'local' shops. There is no footfall after 5:30 which the Owner of the Post Office has stated she is aware and has acknowledged that **she does not want to open the shop at 07:00 nor does she wish to open until 20:00, she was advised by the council to put in the maximus amount?**

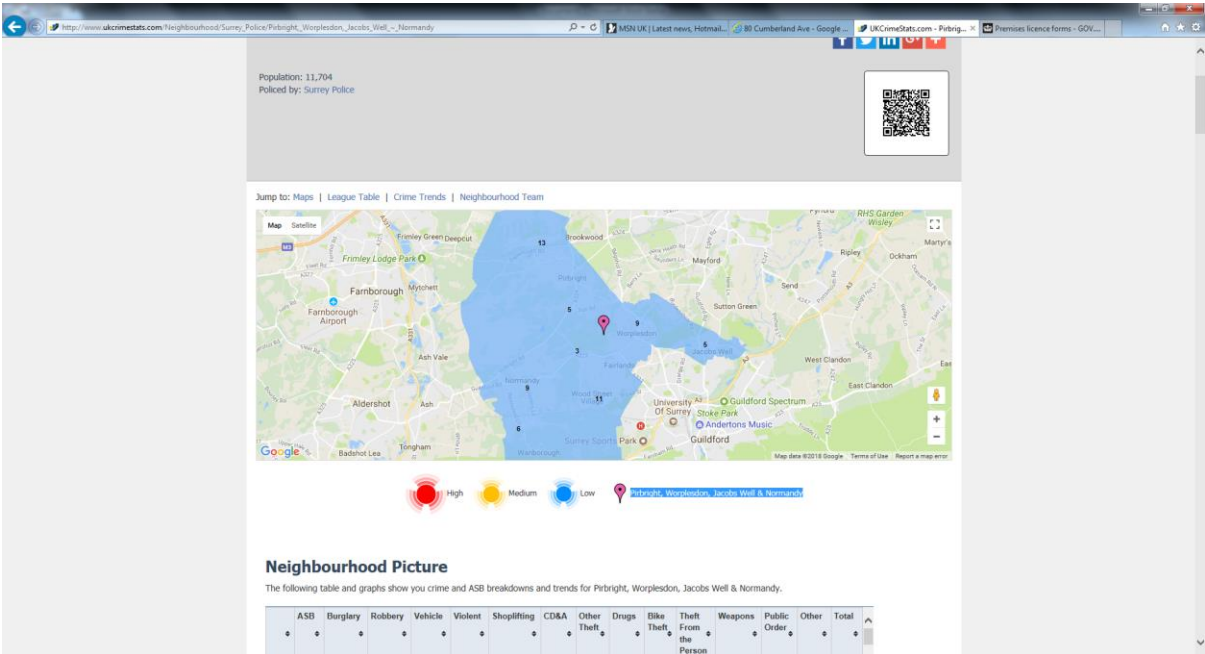
B The prevention of crime and disorder

With any changes there is always a potential for crime and disorder to rise. This village has great pride in that it is a safe place to live; we believe that choosing to have **No street lighting** contributes to this. Surrey Police would likely concur as our Burglary Dwelling rates are considerably low compared to other areas across Guildford. The Post Office has been burgled four times in the last twenty years. All of the shops turn off their lighting at close of business.

Although it does not say so and is more of an assumption but normal Off Licences usually sell cigarettes and tobacco as no licence is required. Surrey Police have and are still experiencing smash and grab robberies during the hours of darkness at various shops who sell alcohol and tobacco across Surrey.

They are rarely caught as they tend to use main arterial roads in order to evade Police, having the A3 at our disposal alongside the A320 will make the Jacobs Well Post Office/Off Licence easy pickings.

Local crime map for Pirbright, Worplesdon, Jacobs Well & Normandy



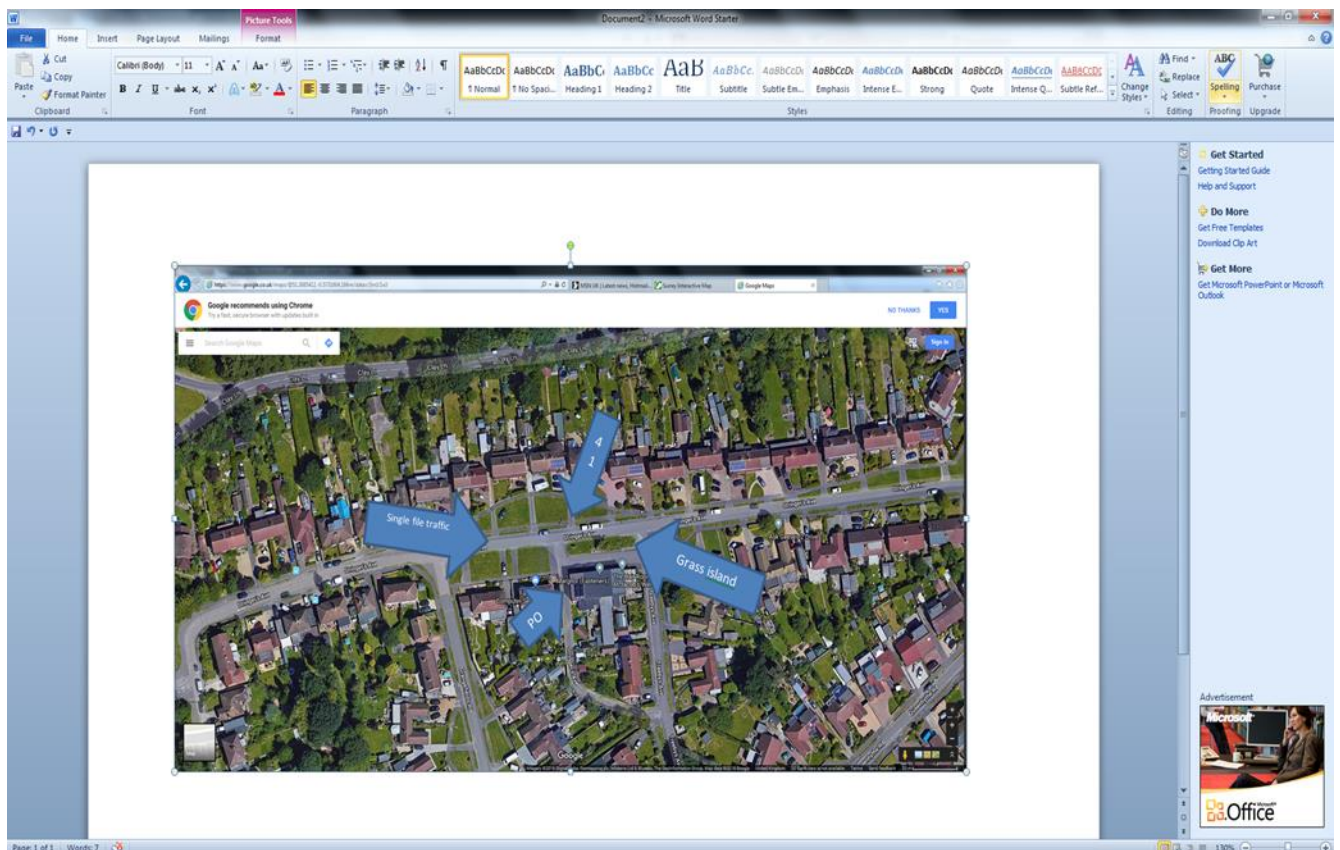
Jacobs well is one of two places with the lowest crime figures. It would be nice to keep it this way, any introduction of Crime and disorder will also reflect on our House prices. We choose to live in a quiet safe area.

c) Public safety

Persons who visit the Post Office come from inside and outside of the village therefore with the extended opening hours comes an increase in road traffic. An increase in road traffic brings accidents and injuries to both pedestrians and vehicles; the fact that there is no street lighting is always a major factor in Road Traffic Collisions. The current situation is barely tolerable with inconsiderate drivers, but more cars equal no spaces to park and blocked driveways, extending the hours that the shop is open to means we have longer periods of time with our driveways blocked or cars using our driveways to turn around in.

I have frequently had to ask people to come and move their cars from the entrance to my driveway, (who allege they are 'just' popping into the Post Office) I have even had people park up the drive. In an emergency these exits are vital for me to get out or Emergency services to get in.

Cars drive single file along Stringers Avenue as there is usually one side with parked cars from the shops and residents, this makes for restricted viewing down the street for those crossing by foot and a bigger nightmare for those cars exiting their driveways who have restricted views left and right views (See diagram) Stringers Avenue is already a 'rat run' for those coming off Clay Lane, this normally dissipates after 5:30pm and the village remains quiet until the morning commute starts in the morning. Consideration also has to be made about increased deliveries to the post office as it is a parcel drop off/pickup hotstop i.e. Amazon , outside of the current opening hours.



With the current situation the Fire Service would have difficulty attending either a house or shop fire due to the amount of cars at various times of the day, any increase in traffic / parked vehicles makes their job even harder with the public being put at risk should a house fire occur with services not being able to reach them in an adequate and timely manner.

There are no separate allocated parking for the shops and because of the grass island where the phone box sits is unlikely to be taken away parking will always be a nightmare but at least we know that after 5:30 it will all stop and residents or friends/family who visit will always find a spot to park.

The whole Village has a reputation for being a safe place for children to play outside on the green areas in front of the houses, with an increase in road and foot traffic there is potential for undesirables to take an interest in the area and the people who live on the estate.

Surrey Police have recently via social media put out concerns regarding males in vehicles trying to abduct children in areas around Guildford.

d) The prevention of public nuisance

Residents in this area already suffer from antisocial parking during the current opening hours. We have our driveways consistently blocked by inconsiderate people who visit all of the shops on the parade, the highest volume being from the Post Office.

A variation of vehicles constantly drive up and over the grass verges causing deep ruts which at night time become trip hazards for those either walking along the path or for those who need access to their vehicles parked on the curb side. There is also a restricted turning circle area at both ends of the grass verge, which has caused damage to road signs (right outside the PO black and white metal bollards) and to vehicles legitimately parked receiving damage. With any increase in opening hours comes the real possibility of antisocial behaviour from those visiting the shop to purchase alcohol and other goods, with a bench outside it would be an invite to some to stop and consume their alcohol immediately after purchasing it.

I see from the application that they have submitted:-

b) The prevention of crime and disorder

An alarm will be installed at the premises to protect it when closed. CCTV will be installed inside and outside of the premises to cover all internal areas including the alcohol display as well as areas immediately outside. The recordings will be in real time and copies can be made available to the police if required. Adequate external lighting will be installed. Staff will be trained and records maintained. Any promotions will be made responsibly as not to encourage excessive drinking.

What kind of alarm?

What response time for the owners arriving when it goes off?

Is the Alarm a Central Station alarm? Is it likely Police will receive notice when it goes off? Is the alarm covered by an alarm company who will direct a private patrol to the shop?

The CCTV, is this infrared? Has the Police Crime prevention team said if the CCTV is adequate enough for them to identify any facial images? Any system not up for rigorous inspection for its image quality is useless to the Police and will only assist offenders who know how bad the system is that they come back time and time again.

How far out on the outside of the shop would their CCTV cover? Will they have to keep lighting on in the shop when it is closed?

External Lighting, why is this deemed necessary? Lighting would only highlight that a shop exists and what is contains making it a target. To have no external lighting is in keeping with the rest of the shops and maintains darkness for those affected by the shops lights if left on overnight causing glare.

d) The prevention of public nuisance

Deliveries and refuse collections will be restricted to working hours to limit noise and disturbance. Bins will be provided to limit litter and waste around the premises and inspections will be carried out to clear any litter that may have come from the premises.

Deliveries generally do not occur until the shops are open and most operate on a Mon to Fri 9-5 basis, why can the shop not operate the same hours?

Who in all seriousness needs to buy alcohol at 0700, why not leave the shop opening to what it currently is?

Any new waste bins need to be directly outside the curtilage of the shop, there is already a waste bin adjacent to the post box.

I would urge the decision makers to help us maintain the integrity of our village and help keep it a safe place to live and a local shop plays a huge part of our community which needs to blend in rather than stand out.

In view of the above, I would urge the Licensing Authority to refuse the application.

Yours faithfully,

Gemma Kavanagh

Thomas Kavanagh

From: [REDACTED]
To: [Licensing Unit](#)
Subject: Objection to the application to sell alcohol at Jacobs Well Post Office (32, Stringers Avenue) - 21/12/2017
Date: 02 January 2018 12:09:02

Sir

Although I agree that the Jacobs Well Post Office needs “an update” to become more of a community shop, I wish to object, in the strongest possible terms, to the above application to sell alcohol (and the extended opening) at Jacobs Well Post Office (32 Stringers Avenue).

This is for the following important reasons:-

- It would appear that the new owner of the Post Office (the applicant) wants to turn the Post Office into an off licence and snack outlet rather than a community store. Jacobs Well is essentially a community where the majority of residents are of “more mature years”. There is no pub in the village and, by design, no street lighting. This is for the protection of the residents as it stops people loitering around under lights, or drinking in the streets. It has proved to be very successful and means less crime, with the elderly residents “feeling safe”. Having an outlet selling alcohol (and looking at the revised store plans, essentially majoring on alcohol) could seriously affect this balance;
- I cannot see the need for the extended late opening every day. This will cause nuisance to local residents with new foot-fall and car doors opening and closing into the evening. Why do they need to be open later than 6pm? The parking is also limited in this area;
- As stated above, Jacobs Well does not have street lights. This is by design and what the community want. The Post Office plan to have external lighting which would seriously compromise the objective of the residents (especially outside of the Summer months) and become a catalyst for young people to congregate (especially as there is a bench near-by) and potentially result in alcohol induced crime - we already have to deal with the issue of drugs being taken in the bus shelters;
- Twice a week I “walk the village” collecting litter. This is a service I do to keep our village tidy. Having a food and drink outlet could greatly increase the litter aspects throughout the village and be a nuisance to us all;
- There is no need for a new alcohol outlet in the village. Adults can join the JW Village Hall Club and drink there if they require – a pleasant, controlled environment with adequate parking. Also near-by is Bellfields Garage and Sainsburys – both open until late and selling alcohol (plus the Jolly Farmer and Olive Tree pubs within 1.5 miles). Why are we creating another nuisance option?

In summary, I am opposed to the Post Office having an alcohol licence mainly on the basis of the nuisance and potential crime aspects. Also I see no need for the late opening every day, again generating noise nuisance, parking issues, a meeting and drinking “hub” and creating light pollution.

I trust that this application will be rejected.

Steve Knight
[REDACTED]
[REDACTED]
[REDACTED]

Agenda item number: 2
Appendix 3



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From: John McKnight
To: [REDACTED]
Subject: Alcohol license application - Jacobs Well Post Office, 32 Stringers Avenue.
Date: 18 January 2018 14:08:00

Sir

I have just found out about the above application

I strongly object to this application on the basis of additional noise nuisance, the proposed extended opening hours and the expected light pollution. There are already several alcohol outlets in the local area and this application if granted will encourage drinking in the streets and possible hooliganism.

John Mc Knight

Agenda item number: 2
Appendix 3

From: Patricia McKnight
To: [Licensing Unit](#)
Subject: Alcohol Application -Jacobs Well Post Office, 32 Stringers Avenue.
Date: 18 January 2018 11:58:14

Sir,

I have recently learned that an application for an alcohol license has been applied for in respect of the above property.

I am at a loss to understand why this is deemed necessary, given that there are at least two outlets selling alcohol within two miles of the Post Office and the Olive Tree public house fairly nearby.

For some years now, Jacobs Well has had no street lighting. This was voted for some time ago, as it was felt important to reduce light pollution and to deter people (particularly young people) from gathering and discourages them from drinking in the street.

I honestly feel that to agree to an alcohol license for the Post Office would be very irresponsible. Isn't there enough alcohol consumption already on the streets? As is all too common, this kind of alcohol consumption can lead to crime and disorder as we see in many of our towns already.

Please carefully consider all the possible risks the application (if granted) could bring. Not least, increased litter and the possibility of complaints regarding unsocial behaviour which has the propensity to incur extra cost for the Borough of Guildford.

To sum up. I am absolutely opposed to the granting of an alcohol license on the basis of noise nuisance, the proposed extended opening hours. Drinking in the street and the creation of light pollution.

I should appreciate it if you would give my views serious consideration and reject the application.

Tricia McKnight.

[REDACTED]

From: [REDACTED]
To: [Licensing Unit](#)
Subject: 32 Stringers Avenue - Off Licence Application
Date: 15 January 2018 18:26:45

Dear Sirs,

I am a long term Jacobs Well resident (nearly 30 years). While I welcome the improvements to the 'Post Office' premises I feel the 'Off Licence' would be inappropriate for the following reasons:

Safety

- Restriction of access for emergency and utility vehicles.
- No additional parking provision.

Change of character of this village

- Extended opening hours especially at the weekend will change the currently peaceful ambience.
- More likely to encourage alcohol consumption in public areas of the village.
- Create an increase in litter in the village, currently very low.
- Create opportunity for potential 'nuisance/noisy' behaviour, almost none at present.

Public Health

- There is already a licenced premises at the Village Hall and I question the need for a further source of alcohol in the village especially now the risks to health from alcohol consumption are now much more evident. Government is pressing this and has recently recommended a reduction in limits for alcohol consumption.

Kind regards
Malcolm McNaughton
[REDACTED]

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Agenda item number: 2
Appendix 3

From: lorna mules
To: [Licensing Unit](#)
Subject: Licensing Application Objection
Date: 17 January 2018 19:31:51

I'm writing to object to the proposed licensing application by the Post Office at Stringers Avenue, Jacobs Well, Guildford, GU4 7NW

My concerns are as follows;

1/ Who is this licensing aimed at? Has anyone done a survey to see if the mainly older residents of Jacobs Well are wanting to buy alcohol at the post office.

2/ Selling alcohol in the evening will bring younger people into the area and as there is nothing else to do they will be drinking and hanging about causing trouble.

3/ We have no street lighting in Jacobs Well so if the post office stays open in the evening selling alcohol this could be dangerous when walking around the area in the dark.

4/ We have Sainsbury's nearby which sells alcohol and has lighting and is in a less residential area.

5/ Jacobs Well has a number of elderly residence that pass the Post Office occasionally in the evening to attend functions at the local village hall, myself included. I for one would not feel safe if I had to pass young people drinking in the dark streets of JW so would no longer go out after dark.

Mrs Lorna Mules



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Julie and Leon Newth

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Licensing
Guildford Borough Council
Millmead House
Millmead
Guildford
Surrey
GU2 5BB

16 January 2018

Dear Sirs

We wish to object to the application for a premises licence by The Post Office, 32 Stringers Avenue, Guildford, GU4 7NW. We have been residents of [REDACTED] for over 15 years with our house and driveway directly opposite the Post Office and fully impacted by their customers currently and will be adversely impacted in numerous ways by the proposed changes.

Stringers Avenue is situated in the small quiet village of Jacob's Well and has an older than average population. The village has got no street lighting throughout and already suffers from increased traffic as used as a 'cut through' from Clay Lane to Woking Road. The village streets are not designed for the level of traffic and parking we currently experience.

a) Prevention of Crime & Disorder

There is currently a very low crime rate in the village. The sale of alcohol and extending opening hours will increase the volume of non-residents in the area and the likelihood of increased house and car crime. The lack of any outside lighting anywhere in Jacob's Well will make it easier for crime to be committed and we have a partly vulnerable population.

We also feel that there will be increased littering throughout the village in an area with no street cleaning support from the local authority.

b) Public Safety

This is very much linked to the point above. Stringers Avenue already has parking down one side of the street at most times. There are five shops in the parade that only have five parking spaces between them that are also used by the residents living in the flats above. The passing through traffic continuously exceeds the speed limit as a cut through in what is

effect a single lane road due to parking. For those crossing the road or exiting driveways there is already considerable restriction of vision and this will only be increased. This will be significantly increased if the shop is open for extended hours of darkness in the winter.

There is an obvious concern also with regard to the sale of alcohol and the behaviour this may bring if consumed locally in the street.

We have bought our children up living here and have accepted the congestion and chaos Monday to Friday and particularly on Saturday mornings. However, we have been able to enjoy our road and green space on the rest of the weekends for the children to ride bikes and play sports. It would be impossible to allow this to continue if the shop was open evenings and all weekend.

c) Public Nuisance

This is a particular worry for us. We routinely suffer from anti-social parking that prevents us being able to leave or enter our driveway due to shoppers parking across it. The picture below was taken last weekend and highlights how inconsiderate people are. We find ourselves routinely having to ask people in the shops, particularly the Post Office, to move immediately. This is less of an issue in the week due to us being at work but we should not be subjected to this on evenings and all weekends.



The proposal also includes the addition of an outside light for security. In a village with no street lighting this will be a light nuisance for those like us living directly opposite.

A shop with longer hours, greater sales and a wider product range including alcohol will have a significant amount of deliveries causing noise, traffic and parking issues above those mentioned above. There will also be the need for commercial waste collection.

d) Protection of Children from Harm

This has largely been covered above. This is a residential village where children have still got the luxury of safely enjoying outdoor space without risk from traffic or people. We only have this after Saturday lunchtime, Sundays and evenings due to the shops and wouldn't want this to be reduced.

We may be able to understand the need to accept all the impact mentioned above if Jacob's Well or the surrounding area needed a shop with longer hours or the selling of alcohol but this is **not** the case. We are a short distance from Esso Bellfields Garage, Sainsbury's Burpham, Aldi Burpham, Burpham Parade, Woking Road Shops and Stoughton Road Shops all of which provide these services across long opening hours.

Please can all of this be taken into consideration when deciding on this licence application. There is no obvious need or benefit to granting this but there are significant negatives for the area.

Should the licence be granted we would urge you to restrict the opening to the hours currently operated to minimise the impact to us living directly opposite the Post Office, 32 Stringers Avenue.

Yours faithfully

Leon and Julie Newth

Agenda item number: 2
Appendix 3

From: [REDACTED]
To: [Licensing Unit](#)
Subject: Proposal for an Off Licence at Jacobs Well Post Office
Date: 18 January 2018 14:09:05

Dear Sir

I wish to object to the granting of a licence for an off licence at the post office in Stringers Avenue in Jacobs Well for the following reasons:

Section M b mentions the installation of external lighting. This will cause light pollution in an area which does not have street lighting.

Potential for public nuisance. I would like to raise the issue of increased traffic and parking. There are no parking spaces and people will be tempted to park on the pavements and grass verges.

Potential crime. The post office is on the corner of an alley way which is unlit and very dark. It runs along the ends of gardens, with their back gates, and leads to a residential road which is also unlit. This road has a wooded area which runs along most of its length; this could become the focus of crime and anti social behaviour.

In addition to this the shop is in a vulnerable area for crime. It is in an unlit, residential area very close to the main road to Guildford and Woking. They are likely to be able to get away unobserved because of the residential nature of the area which has no through traffic.

Child Protection. The plans seem to suggest that the first display children will see on entering the post office will be alcohol.

Thank you for your consideration

Nicola Harding

[REDACTED]

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From: [REDACTED]
To: [Licensing Unit](#)
Subject: Post Office 32 Stringers Ave, Jacobs Well
Date: 02 January 2018 14:34:17

Dear Sir

Leelaratnam Barathy

I joint own at business [REDACTED]
[REDACTED]

I am writing to register my objection to the application for a premises licence by Leelaratnam Barathy, 32 Stringers Ave, Jacobs Well, Guildford, GU4 7NW.

The reason for this opposition is that granting a licence for these premises will not promote the licensing objectives, particularly the prevention of crime, disorder and antisocial behaviour.

The application proposes that alcohol will be sold for consumption off the premises between 7:00am and 8:00pm, Mon – Friday, 8:00am – 8:00pm Saturday and 8:00am – 4:00pm on Sunday. Granting a licence would provide a further source of alcohol within an area already so heavily populated with licensed premises that crime, disorder and public nuisance have already reached problem levels for the local police.

We also have a fair amount of litter around the post office with people buying food and throwing the wrappers on the floor. I do not want to spend my days cleaning up the pavement any more than I do now.

Residents in this area do not want the extension of hours or the permission to sell alcohol. They have campaigned for many years not to have street lighting which has proved to reduce crime, If they put up external lighting this will also increase the risk of crime in the area.

Police statistics show that the crime rate in our village is very low and a great deal of this is because we don't have street lighting making it a low crime area as its too dark. Also by bringing in more traffic will be a fire risk. We have had to ask the Post Office every week to get cars moved as they block access to emergency vehicle gaining access to our premises.

Several of our staff have had their cars damaged by people that do not stop, so bringing in more traffic will risk this happening more and more. Also several of us shop keepers have had our front windows smashed. I believe that if there is more people in the village late at night we again all run this risk of this happening again.

Quite often I as a women am the last person in our premises that locks up. Especially in the winter months I do not want to be here on my own if there is a risk of more crime.

I would also urge the Committee to consider the findings of the Health Impact Assessment, in which evidence of the negative effects of the flexible licensing hours was put forward by local residents, the document presented to the Licensing Strategy Group by the North Laine Community Association, and the draft Statement of Licensing Policy, September 2010.

In view of the above, I would urge the Licensing Authority to refuse the application.

Yours Sincerely

Tina Ortu

[Redacted]

[Redacted]



[Redacted]



[Redacted]

[Redacted]

[Redacted]

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To Whom It may concern,

I would like to raise an objection to the proposed alcohol licence application for the Post Office in Jacobs Well at 32 Stringers Avenue. This Post Office is an important part of the community and should remain so. [REDACTED]

Whilst this initial paragraph is not relevant to the specific objections that I wish to raise, it is important that you understand the feeling of outrage within this community. It was to my dismay that I recently found out about the alcohol licence application for Jacobs Well Post Office, which has been submitted to Guildford Borough Council. I only found out about this due to the sharp eyes of one of my neighbours, as the public notice had been discreetly placed amongst some other information on the notice board across the road from the post Office. You would like to think that as an application like this affects the immediate community significantly, it would be common courtesy to include said community in such proposed applications! To me this smacks of underhandedness and if this is the way that the new owners are introducing themselves to the community (with little regard for it).....what shall we expect the next application be for.....closing the Post Office function? We would all like the Post Office to flourish, and recognise an upgrade is required, however, it does not necessarily need to sell alcohol to achieve this.

In your Local Authority 'Statement of Licensing Policy' you state:

Section 6.1 - Application Consultation

6.1.1 The consultation process required for applications for Premises Licences, Club Premises Certificates and Full Variations of existing licences or certificates allows for representations to be made by various bodies and individuals. Responsibility for undertaking the advertisement of the application in accordance with the requirements lies with the applicant.

Bearing in mind what I have said above, do you believe the 'discreet' advertisement was in accordance with the requirements?

Prevention of public disorder

There is currently nothing in the village to attract an undesirable element, but the introduction of the sale of alcohol at the Post Office (especially under cover of darkness) in the evenings would eventually attract such an element. This would present an opportunity to cause unrest and fear, bearing in mind that there are a high number of senior residents in the village, and the last thing we want is to create an issue with drink fuelled individuals wandering the village. There is no street lighting in the village by design, as the community do not wish to have light pollution, so the proposed installation of lighting outside the premises to 'light the place up' is not the answer. Also, with regard to the extended hours, who needs to buy alcohol at 07.00 am in the morning? I would suggest, exactly the type of undesirable element mentioned above.

Please do not make a decision that allows crime and disorder to appear in our community by approving an unnecessary application. You have an ideal opportunity to stop this at source, because once this type of problem is introduced, it is much more difficult to eradicate. Please respect public opinion – We do not want this!

Prevention of public nuisance

There is already increased traffic in the village (visiting the parade of shops) causing all sorts of damage to grass verges and kerbs, and in spite of many of the community attempting repairs, the damage is reintroduced as quick as the repairs are made! This is all happening under the current 'working hours'. As there is no lighting in the village this will only get worse with extended hours.

In the application, it is stated that:

'Deliveries and refuse collections will be restricted to working hours to limit noise and disturbance'

May I point out that current working hours at the post office are 09.00 – 17.00 (including lunch closing) and the proposed hours are 07.00 -20.00 (with possibly no lunch closing). In 'working hours' alone this is, effectively, an increase of 46% in potential 'noise and disturbance!' Couple this with the introduction of alcohol on sale during these new extended hours and the potential for increased noise and disturbance (and possibly crime) becomes immeasurable. Unfortunately (as is often the case) we won't be able to prove this until a decision is made, and then it will be too late!

Within a 1.5 mile radius there are probably a dozen or more outlets (including supermarkets such as Sainsburys and Aldi) where alcohol is available, so, as far as this community is concerned, it is totally unnecessary to provide an outlet in the village, doing the same.

Why introduce something that is not required, into a community, when it is not wanted?

For these reasons I object to the application for an alcohol licence based on the aspects I have mentioned above. However if my objection is not upheld, please, at least consider restricting hours of sale for alcohol on these premises, to reduce the impact of the proposals on the community.

I trust that you will apply common sense and reject the application.

Yours Sincerely

Phil Roberts

From: [REDACTED]
To: [Licensing Unit](#)
Subject: APPLICATION FOR NEW SALE OF ALCOHOL PREMISES LICENCE JACOBS WELL POST OFFICE with attachments
Date: 15 January 2018 18:59:26
Attachments: [Seat near Post Office.JPG](#)
[REDACTED]

RE: APPLICATION FOR NEW SALE OF ALCOHOL PREMISES LICENCE: By Jacobs Well Post Office, 32 Stringers Avenue

Although there are five businesses operating in the small parade of shops, outside of current trading hours Stringers Avenue has remained essentially a quiet residential road. Despite the fact a Licensing Application is not in itself a device to increase trading hours, I find it difficult to believe that trading hours established within a successful Licensing application will not subsequently have an impact on the success of a future Planning Application to establish an increased change in trading hours.

The trading hours stated in this application total 85 including Sunday compared to the current 47. Whilst I am amenable to a reasonable increase in hours to help the business establish itself as a welcome community store, the level of hours sought is not acceptable to myself and I understand other local residents.

I therefore object to the Licensing Application for the following reasons:-

(1) Prevention of Crime and Disorder

The presence of alcohol on the premises will act as an incentive for burglary and opportunistic theft, the likelihood of which is borne out by the applicant intending to install CCTV and associated lighting, if not as a means to prevent/aid crime investigation why would they otherwise be required? The profile of Jacobs Well Post Office as a target for crime is also likely to increase with the sale of alcohol, which in turn will make the neighbouring residential and business properties more likely to be viewed as potential targets for crime.

With alcohol on sale there is a real possibility the nearby public bench (see attached picture) will be used as a base for its consumption, creating a focus for disorderly behaviour and disturbance to local residents.

(2) Public Safety

I live next door to the Post Office separated only by the narrow service road running down the side (see attached picture), vehicle movements (2 cars) to and from my property happen quite frequently on most days. When reversing into or out of my property pedestrians seemingly engrossed in their purchases/phones etc. appear to be completely unaware of a moving vehicle and often cross behind my car, some have even triggered the rear proximity reversing sensor they pass so closely.

My car is a normal vehicle (Ford Cmax) having the usual blind spots, and no matter how carefully observant I am using mirrors and looking all around and over shoulders etc. these engrossed pedestrians can still take me by surprise causing me to take appropriate avoidance measures. This is already happening during current trading hours which are, apart from evenings during a short winter period in daylight.

If you take it that an hour before sunrise and an hour after sunset are effectively dark, the trading times sought by the applicant will considerably increase the hours of darkness when pedestrians are coming to and from the Post Office, which can be ascertained from desk diary GMT sunrise/sunset tables.

It is the applicants intention to attract more business to the premises through the sale of alcohol. Because there is no street lighting in this area, I fear that during these dark trading hours at both ends of the day, the possibility of an unfortunate reversing accident with an engrossed pedestrian will be greatly increased. The risk of accidents between pedestrians and other traffic using Stringers Avenue would also be similarly increased for the same reasons I have outlined.

(3) Prevention of Public Nuisance

Our access to the highway blocked, slamming doors, foul language, shouting, loud music playing, engines revving/left running causing air pollution around our property, are just some of the nuisances we already experience due to our close proximity to the Post Office. These happen during current trading hours and to an extent we have come to tolerate them because we get at least some some time 'to ourselves' in the evenings and at weekends. The supply of the alcohol licence sought by the applicants will fundamentally change this, so that we no longer have any period in which we can enjoy the peace and quiet that still exists in this area outside of current trading hours.

(4) The Protection of Children

As already outlined in **(2)** above, some pedestrians coming to and from the Post Office are already less than fully mindful of their surroundings. This neglect to pay due attention in some cases extends to allowing a small child to run unchecked ahead of the parent. For the reasons outlined above in **(2)** I fear children will be at considerable risk of encountering a vehicle accident during the dark trading hours that would not otherwise be in place without a successful Premises Supply of Alcohol license.

To summarise:

Supply of alcohol in itself is likely to increase the possibility of criminal and anti social behaviour and lead to issues of public safety.

The increased trading hours tied in with this application, will create a number of undesirable consequences, whether or not they are directly related to alcohol. Despite the fact trading hours are not specifically covered under the relevant

licensing act, in the case of this application their implementation as stated are a fundamental reason for objecting to it.

Roger Sims

[REDACTED]

[REDACTED]

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From: [REDACTED]
To: [Licensing Unit](#)
Subject: APPLICATION FOR NEW SALE OF ALCOHOL PREMISES LICENCE Jacobs Well Post Office
Date: 16 January 2018 13:54:42

RE: APPLICATION FOR NEW SALE OF ALCOHOL PREMISES LICENCE:

By Jacobs Well Post Office, 32 Stringers Avenue, Jacobs
Well, Guildford, GU4 7NW

I have lived at [REDACTED] for over 31 years, during which time I have come to accept that living in close proximity to the Post Office means there will be a certain amount of disturbance during the normal trading hours that were in place when I first moved here. I fear that if an alcohol licence is issued for the Post Office with the stated extended trading times I will have no period when I'm not exposed to the disturbances I already suffer.

Therefore, I object to the Licensing Application for the following reasons:-

Prevention of Crime and Disorder

A number of years ago (around 1990/91), I appeared as a witness at the trial of an armed robbery at the Post Office which had taken place in broad daylight, I had a description of the getaway car and occupants. Therefore I am personally aware of the known criminal interest in Post Offices. The sale of alcohol can only surely make the Post Office even more attractive to criminal elements. Since alcohol would be sold for long periods of darkness during the year the danger of criminals attempting a robbery in an unlit neighbourhood must be taken into account.

Prevention of Public Nuisance

Due to our close proximity, the Post Office impacts on three sides of my home, namely the front, the side and back garden. Therefore I am already affected by swearing, shouting, loud phone conversations, slamming vehicle doors, loud music playing, engines left running when unoccupied. All of which happen during the current trading hours. In the warmer months I try to enjoy the peace of my back garden, putting up with disturbance during normal trading hours. I particularly enjoy the peaceful surroundings during light evenings and weekends whether in my garden or conservatory with open doors that face the back of the Post Office premises. I rarely take holidays and am usually resident here for 51 weeks of the year, if the trading hours are extended as stated in the alcohol licence application I will never have any significant time free from the above mentioned nuisances.

The Protection of Children

It is a well known fact that irresponsible 'adults' purchase alcohol on behalf of minors, the sale of alcohol by the Post Office will attract those who indulge in this anti-social practice. I already pick up discarded alcohol cans and bottles from the service road that separates my house from the Post Office, to me this indicates there is already an element of passers-by that indulges in anti-social drinking practices. Therefore I can envisage the sale of alcohol by the Post Office will encourage under age drinkers loitering in the unlit secluded service road to consume and then discard alcohol cans etc.

Jean Sims

[REDACTED]

[REDACTED]

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From: [REDACTED]
To: [Licensing Unit](#)
Subject: Jacobs Well Post Office
Date: 16 January 2018 10:06:38

I write to object to the recent application made by the local Post Office at 32 Stringers Avenue, Jacobs Well, GU4 7NW to extend their opening hours and to be granted a license to sell alcohol. Jacobs Well is a quiet village mainly consisting of retired people who move to this area for the village community and to be in a safe environment. Allowing a license for alcohol to be purchased at all times of the day and evening could bring anti-social behaviour into the village, especially late at night when the village is in complete darkness with no street lighting. The area is well provided should people have the need to purchase alcohol, there is the Jacobs Well social club with the bar which is open every evening, within a 5 minute walk in Woking Road is the BP garage which is open constantly, and then one mile down the road there's Sainsburys and Aldi who both are open late at night.

The area already suffers with traffic problems throughout the day and this needs to be taken into consideration for the residents who live within the vicinity of the Post Office, increased flow of cars 7 days a week from 7am to 8pm would make the area more dangerous especially during the dark hours.

The parade of shops in Stringers Avenue consist of a dog grooming shop, hairdressers, computer shop and tool shop, not the type of shops to encourage out of hours shopping and I do not therefore see the need for the Post Office to be open longer hours or to sell alcohol, it has survived many years by providing the village and surrounding areas with what is needed, a decent Post Office without the gimmicks.

P. Whyte

[REDACTED]